



Technical Director - Job ID #1414

Job Title	Technical Director	Status / Job Type	Permanent Full Time
Commission	CAO & Mayor's Office	Department	Economic Development & Tourism
Union Affiliation	APAE/EXEMPT	Number of Openings	1
Rate of Pay / Range of Salary	\$36.26 to \$45.32	Benefits Entitlement	Yes
Hours of Work	35 Hours Per Week	Posting Date (4:30 pm)	Jan 13, 2022
Job ID #	1414	Closing Date (4:30 pm)	Jan 20, 2022

Position Summary

The Sanderson Centre is seeking a Technical Director to coordinate all technical and production staff and equipment for presentation of high quality events. Duties include but are not limited to supervising and developing work schedule for ten part-time and twenty-five occasional employees according to the needs of each event and the terms of the collective agreement; resolving any issues or unusual circumstances to allow for successful events proceeding; solving customer and participant complaints; assessing and deciding on appropriate action for any emergency situations with appropriate emergency authority; contacting renters or their technical representatives to arrange for appropriate equipment and personnel and to schedule their event in the most cost effective manner; providing cost estimates to renters and assisting in the budgeting process. The Technical Director will meet with users of the facility to explain the capabilities and limitations of using the facility while assisting with the planning and organizing of their event.

Qualifications

You will have a post secondary diploma in theatre production or the equivalent with a minimum of three years supervisory experience in a theatre environment/setting. An understanding and appreciation of the entertainment business, venue management and the arts industry in general is required.

Qualified candidates please attach a detailed .pdf format resume & cover letter

Information gathered relative to this position will only be used for candidate selection.

We thank each applicant for taking the time and effort to submit your resume, however, only candidates to be interviewed will be contacted.

Our organization is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process.